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STATUTES OF THE   
INTER-AMERICAN AGENCY FOR COOPERATION AND DEVELOPMENT (IACD)

(Approved by resolution CIDI/RES.342 (CII-O/20) at the regular meeting of the Inter-American Council for Integral Development (CIDI), held on June 30, 2020 and by

resolution AG/RES. 2955 (L-O/20) of the General Assembly)

**CHAPTER I**

**NATURE AND PURPOSE**

Article 1

Nature

The Inter-American Agency for Cooperation and Development (IACD) is a subsidiary organ of the Inter-American Council for Integral Development (CIDI) created pursuant to Articles 53, 54.a, 77, 93, and 95.c of the Charter and Articles 5 and 17 of the CIDI Statutes.

Article 2

Purpose

The purpose of the IACD is to promote, coordinate, manage, and facilitate the planning and execution of programs, projects, and activities (hereinafter “partnership for development activities”), within the scope of the OAS Charter and, in particular, the framework of the Strategic Plan for Partnership for Development of CIDI (hereinafter "Strategic Plan").

**CHAPTER II**

**FUNCTIONS AND SCOPE OF AUTHORITY**

Article 3

Functions

The IACD shall have the following functions:

1. The administration, evaluation, and supervision of the partnership for development activities established within the framework of the CIDI Strategic Plan and its Inter-American Programs approved by CIDI.
2. The administration and supervision of the fellowship, scholarship and training programs of the OAS.
3. The development and establishment of cooperative relations with Permanent Observers, other states, and national and international organizations, regarding partnership for development activities.

4. Manage and account for the resources of the Development Cooperation Fund (DCF/OAS) and other funds raised by and entrusted to the IACD.

5. The mobilization of financial, technical, and other resources in order to strengthen partnership for development activities.

6. The approval, in accordance with Article 9 of these Statutes and of the program and policy guidelines approved by CIDI, of the method of implementation of partnership for development activities and the determination of their level of financing, endeavoring to target the most pressing needs of the member states, especially the relatively less-developed countries and those with smaller economies.

Article 4

Scope of Authority

1. The IACD shall exercise its authority within the framework of the OAS Charter, in particular Article 95.c.; the Strategic Plan of CIDI; the CIDI Statutes; these Statutes; the DCF/OAS FEMCIDI Statutes; the applicable provisions of the General Standards that Govern the Operations of the General Secretariat; and other guidelines and directives adopted by the General Assembly or CIDI.
2. The IACD is responsible to CIDI.
3. In the event that the IACD exceeds its authority under this Article, CIDI may take any action it deems appropriate, including directing IACD to reconsider such action.

**CHAPTER III**

**STRUCTURE**

Article 5

Structure

The IACD shall have the following structure:

1. The Management Board;
2. The Executive Secretariat for Integral Development (SEDI).

Article 6

The Management Board

The Management Board is the representative body of the member states established to promote greater efficiency in the management of partnership for development activities and strengthen the Organization’s capacity to benefit from expertise in development cooperation and to attract contributions of technical support and other resources from member states, other states, and public and private organizations.

Article 7

Membership of the Management Board

1. The Management Board shall consist of nine member states of the Organization of American States elected by CIDI, observing, in accordance with the provisions of Article 77 of the Charter, the criteria of rotation and equitable geographic representation and guaranteeing that no Member State shall be excluded from the opportunity for election to the Board and that every region shall have the opportunity to be represented at all times.
2. The members of the Management Board shall serve for a term of two years. The election shall be held annually at the Regular Meeting of CIDI held before the OAS General Assembly and shall be arranged so that in the year after the first election four vacancies and in the subsequent year five vacancies shall occur, alternating annually thereafter. CIDI shall establish the procedures governing the conduct and timing of elections and method of determining the initial vacancies.
3. Each member state elected to the Management Board shall designate an official representative who preferably should have recognized experience and expertise in matters pertaining to cooperation and development programs and related activities. Such member state may also designate Management Board alternate representatives and advisers.
4. The Chair of CIDI shall serve ex officio as a non-voting member of the Management Board.

Article 8

Participation in Board Meetings

1. Each State on the Management Board shall accredit its representatives by means of a communication from its Permanent Mission addressed to the Secretary General of the Organization.
2. Each member of the Board shall have the right to one vote.
3. Each member state shall bear the cost of participation of its representatives on the Board.
4. The Management Board shall permit, in accordance with its Rules of Procedure, as approved by CIDI, attendance and participation, without the right to vote, in the Board’s meetings and activities by member states which are not on the Management Board and, as appropriate, by Permanent Observers and other states and international organizations that have demonstrated substantial support for and commitment to technical cooperation and development programs and activities of the Organization of American States.

Article 9

Functions of the Management Board

The Management Board shall:

1. Oversee, analyze and evaluate the implementation of partnership for development activities in accordance with program and policy guidelines approved by CIDI;
2. Provide operational guidance to the Executive Secretariat for Integral Development for implementing, monitoring, and evaluating partnership for development projects within the program and policy guidelines established by CIDI;
3. Determine the execution and the level of financing of partnership for development activities in accordance with the DCF/OASStatutes and recommendations made by the CENPES;
4. Issue strategies and guidelines for raising additional funds to finance partnership for development activities;
5. Recommend for approval by CIDI, as appropriate, general guidelines for the allocation of resources mobilized by the IACD, which have not had purposes and limitations defined by the donors;
6. Oversee the management of all resources entrusted to the IACD and inform CIDI in this regard when requested;
7. Authorize the establishment of sectoral sub-accounts of DCF/OAS, as appropriate, within the framework of the priorities of the Strategic Plan, in accordance with Article 9 of the DCF/OAS Statutes;
8. Approve guidelines for the establishment of specific and trust funds associated with the objectives and activities of the IACD and the allocation of such funds in accordance with agreements reached with donors;
9. Adopt guidelines for the establishment by IACD of arrangements with banks and other financial institutions for the management of the IACD’s financial resources;
10. Submit to CIDI for its consideration the proposed annual budget of the IACD on the basis of the policies and priorities determined by CIDI;
11. Propose to CIDI amendments to the rules and regulations relating to the personnel, budget, operations, and administration of the IACD for its consideration as appropriate or for referral to the competent organs;
12. Approve, within the framework of policies established by CIDI and for the purposes of enhancing resources, guidelines for the IACD to foster cooperative relations with Permanent Observers, other states, national and international organizations, and other entities and persons;
13. Report on the activities of the IACD at least semi-annually to CIDI and, as appropriate, to other entities and persons.
14. Manage the Capital Fund for the OAS Scholarship and Training Programs in accordance with the Statutes of that Fund.

Article 10

The Executive Secretariat for Integral Development

The Executive Secretariat for Integral Development (SEDI), a dependency of the General Secretariat, shall serve as the Executive Secretariat of the IACD and shall be identified in the IACD’s rules, regulations, and official documents as the "Executive Secretariat for Integral Development."

Article 11

Functions of the Executive Secretariat for Integral Development

The Executive Secretariat for Integral Development shall:

1. Support member states in strengthening partnership for development in the exchange of experiences, joint action, mutual support, and coordination among agencies responsible for cooperation for development of the member states, as well as among public and private institutions in the member states. To this end, it shall:
2. Conduct a preliminary evaluation of all requests for cooperation activities submitted.
3. Prepare the Proposal for Programming Partnership for Development Activities (hereinafter “Programming Proposal”) taking into account the guidelines on cooperation that are established in the Strategic Plan.
4. Conduct an evaluation of results of implementation of projects and activities for inclusion in the reports to the Management Board.
5. Formulate, promote, and implement initiatives and cooperation agreements with development and cooperation entities and public and private entities of member states, Permanent Observers, and other states, as well as international organizations, regional and international cooperation agencies and financial institutions and other entities in order to:
6. Facilitate fundraising and mobilization of human, technical, and financial resources.
7. Promote horizontal cooperation, as a significant aspect of partnership-for-development activities, through improved coordination and establishment of the necessary mechanisms.
8. Promote development of human resources by means of fellowship, scholarship, and training programs, professional and academic exchanges, various forms of distance education, and other similar activities.
9. Promote the exchange of experiences and specialized knowledge, identify resources, and coordinate offers and requests for cooperation, by compiling, processing, and disseminating information to facilitate and encourage joint action and related technology transfers.
10. Provide, upon their request, support to the institutions of the member states, especially the relatively less developed countries and those with smaller economies, to identify, formulate, and facilitate the execution and coordination of projects and activities financed by DCF/OAS.
11. Develop activities and manage projects to be financed by resources raised by or entrusted to the IACD.
12. Provide specific support to the institutions of member states, upon their request with resources provided for this purpose, to facilitate the formulation, management, and evaluation of projects and activities financed with resources other than DCF/OAS.
13. Manage and authorize the obligation and disbursement of resources from DCF/OAS, the specific funds, and other resources entrusted to the IACD, in accordance with applicable regulations and agreements.
14. Report regularly to the Management Board, CIDI, and, as appropriate, to contributors of resources on the status of projects and activities, the results achieved in their execution, fundraising, and the status of funds and other resources entrusted to the IACD.
15. Support CIDI in the formulation, updating, and evaluation of the Strategic Plan and the Inter-American Programs**.**
16. Recommend to the Management Board amendments to the rules and regulations relating to the personnel, budget, operations, and administration of the IACD.
17. Provide the support services necessary for the proper functioning of the Management Board.
18. Submit to the Management Board for its consideration the proposed annual budget of the IACD on the basis of the policies and priorities determined by CIDI.
19. Coordinate the support of the Units, Offices and other dependencies of the Organization in order to carry out the functions of the IACD.
20. Perform any other functions assigned to it by CIDI or the Management Board.

Article 12

Director General of the IACD

1. The Executive Secretary for Integral Development, appointed by the Secretary General in accordance with Articles 117 and 120 of the Charter taking into account the recommendations of the Management Board, shall be designated Director General of the IACD, and the position shall be referred to hereinafter as Director General.
2. The term of office of the Director General is four years and may be renewable once, upon consultation with the Management Board and upon CIDI's approval. Notwithstanding the four-year term, the appointment shall be a position of trust under Articles 17(c) and 20 of the General Standards; however, the Director General may be removed from office for cause either by a two-thirds vote of CIDI or by the Secretary General, in consultation with the Management Board.
3. The Director General shall be a person of recognized ability in, inter alia, cooperation programs, development, project administration, financial management and, particularly, in fundraising.

Article 13

Functions of the Director General

The Director General shall:

1. Direct the Executive Secretariat in the performance of its functions under the OAS Charter, the CIDI Statutes, the Statutes of the IACD, and other applicable rules and regulations of the Organization.
2. Perform the technical, operational, and administrative activities that the Management Board and Secretary General entrust to the Director General within the framework of the rules and standards of the Organization and the policy guidelines established by CIDI in accordance with their respective areas of competence;
3. Report on IACD financing, operations, partnership for development activities, and other matters to the Management Board, CIDI, and the Secretary General.
4. Participate with voice but without vote in meetings of the IACD Management Board and CIDI, and in other CIDI activities.
5. Direct the execution of strategies to mobilize financial, technical, and other resources within the framework of guidelines approved by the Management Board and, to that end, subject to the appropriate delegation of authority from the Secretary General, enter into appropriate cooperation agreements.
6. Appoint the personnel of the IACD, subject to the appropriate delegation of authority from the Secretary General, taking into account Article 113 of the Charter.
7. Represent the IACD in executing the pertinent functions set forth in these Statutes.
8. Direct the coordination of the support of the Units, Offices and other dependencies of the Organization necessary to carry out the functions of the IACD.

Article 14

Resources

1. The resources to finance the partnership for development activities are grouped in the following funds: the DCF/OAS and Provisions regarding other partnership for Development Resources; specific funds; trust funds; and the Regular Fund of the Organization, as applicable. All DCF/OAS resources shall continue to constitute part of the program-budget of the Organization that is approved each year by the General Assembly.
2. The IACD shall also manage the other resources it mobilizes or that are entrusted to it.
3. The General Secretariat shall establish the IACD Fund for Operations to finance the supervisory, administrative, and related overhead expenses of the Executive Secretariat. That Fund shall be administered exclusively by the Executive Secretariat and shall contain:
4. A transfer from the Regular Fund of the entire amount of Chapter V of the OAS program-budget, excluding (i) the amount assigned to Object 3 (Fellowships) under that Chapter, and (ii) the amounts expended directly by the Secretariat for Management for salaries, emoluments, and any other payments owed to the staff of the Executive Secretariat. This transfer shall be made on a quarterly basis, in proportion to the percentage of budgeted regular fund income received by the General Secretariat.
5. The contributions for administrative support and technical supervision from the Specific Funds and Trust Funds administered by the IACD;
6. Interest income earned by this Fund; and
7. Other miscellaneous income received by the IACD or by the General Secretariat for the IACD.

Nothing in this provision shall be construed to prevent the financing of temporary personnel on contracts for limited time with DCF/OAS resources under Article 11 of the DCF/OAS Statutes, or the financing of personnel with Specific Funds and Trust Funds, to the extent permitted under the terms governing those Funds.

1. The General Secretariat shall establish an IACD Fellowships, Scholarships, and Training Programs Fund.

**CHAPTER IV**

**GENERAL PROVISIONS**

Article 15

Languages and Documents

1. The official languages of the IACD shall be English, French, Portuguese, and Spanish.
2. The Management Board shall have two working languages, which shall be determined by the Board. For the regular meetings of the Management Board, working documents shall be available in the working languages, and interpretation in those two languages shall be available. However, the member states of the Organization may present their written proposals in any of the official languages of the IACD.
3. The reports, rules of procedure, and decisions of the Management Board, and any other official IACD documents issued in final form shall be distributed in the official languages of the IACD. All other IACD documents may be distributed in the working languages.

Article 16

Costs of Support Services to the Management Board and

Executive Secretariat Personnel

The costs of the Executive Secretariat’s infrastructure and personnel, conference services, and logistical support to the Management Board shall be covered by the General Secretariat, in accordance with the pertinent provisions of the DCF/OAS Statutes.

Article 17

Support by Offices of the General Secretariat in the member states

The IACD shall draw upon the services provided by the offices of the General Secretariat in the member states, where they exist, in accordance with existing regulations.

Article 18

Fellowship, Scholarship, and Training Program

1. The IACD, through the Executive Secretariat for Integral Development, shall manage and administer the Fellowship, Scholarship, and Training Program under standards governing the program and in accordance with policies and priorities adopted by CIDI and with other applicable regulations, and shall report thereon to CIDI.
2. The Regular Fund shall continue to finance the Fellowship, Scholarship, and Training Program. The Executive Secretariat shall nevertheless develop a strategy to mobilize resources to strengthen the Fellowship, Scholarship, and Training Program, taking into account inter alia the Capital Fund for OAS Fellowship, Scholarship, and Training Programs, with a view to making the program financially and fully self-sustaining.

Article 19

Review

CIDI, no later than four years after the entry into force of these Statutes, and on a regular basis thereafter, shall conduct a comprehensive review of the functioning, operations, and financing of the IACD and shall present its recommendations thereon to the General Assembly.

Article 20

Rules of Procedure

The Management Board shall formulate its Rules of Procedure, which shall be submitted to CIDI for its approval.

Article 21

Amendments

CIDRP03077E01

These Statutes may be amended by the General Assembly, either at its own initiative or at the request of CIDI.

Article 22

Entry into Force

The present Statutes shall enter into force on the date on which they are approved by the General Assembly.

1. The prior version to this statute is document CIDI / Doc.201/16 approved by CIDI on June 6, 2016

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