PERMANENT COUNCIL OF THE OEA/Ser.G

 ORGANIZATION OF AMERICAN STATES CP/CAAP/INF. 270/21

 21 June 2021

 COMMITTEE ON ADMINISTRATIVE AND Original: English

 BUDGETARY AFFAIRS

N O T I C E

The Secretariat of the Permanent Council presents its compliments to the permanent missions and, on instructions from the Chair of the Committee on Administrative and Budgetary Affairs (CAAP), Ambassador Hugh Adsett, Permanent Representative of Canada to the Organization, is pleased to transmit the links to the virtual meeting of the CAAP scheduled for June 22, 2021 at 10:00 a.m.

* + To join the meeting as a participant (only for those who will speak): <https://live.kudoway.com/ad/220115659902>
	+ To join the meeting as a viewer (only for those who will view and listen):

 <https://live.kudoway.com/br/110111397123>

The Chair kindly requests delegations to connect to the meeting 30 minutes before the start time to test the application and to try to solve any technical problems that delegations may have with the platform.

For the purpose of proper identification, Member states’ Permanent and Alternate Representatives, and viewers should connect to the meeting with the country and their name in parentheses. E.g.: Canada (Alexandra White). Secretariat staff should connect using their name, with their position in parentheses. E.g.: Jay Anania (Secretary SAF).

Instructions and technical requirements for connecting can be found in the following documents: Handbook of Best Practices for Videoconferences: [link](http://scm.oas.org/pdfs/2020/HANDBOOK.docx) Kudo: [link](http://scm.oas.org/pdfs/2020/KUDOENGLISH.pdf)

Delegations experiencing technical difficulties are kindly asked to contact Rodrigo Idrovo at (202) 497-6477.

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