PERMANENT COUNCIL OF THE OEA/Ser.G

 ORGANIZATION OF AMERICAN STATES CP/CAAP/INF.392/24

 18 April 2024

 COMMITTEE ON ADMINISTRATIVE AND Original: English

 BUDGETARY AFFAIRS

N O T I C E

The Secretariat of the Permanent Council presents its compliments to the permanent missions and, on instructions from the Chair of the Committee on Administrative and Budgetary Affairs (CAAP), Ambassador Chet D. Neymour, Permanent Representative of The Bahamas to the OAS, would like to inform that informal meetings of the CAAP have been scheduled from Tuesday, April 23, through Thursday, April 25, 2024, 10:00 a.m. to 5:30 p.m. at the Guerrero Room.

The meetings will be held in compliance with the General Standards, which state:

*Article 97. Participation by the Various Dependencies of the General Secretariat in the Discussion of the Program-Budget. To the extent and in the manner determined by the CAAP, the various dependencies of the General Secretariat shall submit any information requested of them.*

The Chair of the CAAP appreciates the efforts by all the high-level officials of the Organization to make themselves available to present the requested information to the CAAP, in accordance with the following schedule:

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| **Tuesday, April 23, 2024** |  |  |  |  |
| **10:00 a.m. - 1:00 p.m.** |  |  |  |  |
|  | Chapter 1  | – Office of the Secretary General |
|  | Chapter 10|3 | – Secretariat for Legal Affairs – Inter-American Juridical Committee |
|  | Chapter 13  | – Administrative Tribunal |
|  |   | – Ombudsperson |
|  |  |  |  |  |
| **Tuesday, April 23, 2024** |  |  |  |  |
| **2:30 p.m. - 5:30 p.m.** |  |  |  |  |
|  | Chapter 2|14 | – Office of the Assistant Secretary General– Meetings of the Political Bodies |
|  | Chapter 3 | – Secretariat of the Inter-American  Telecommunication Commission |
|  | Chapter 4 | – Strategic Counsel for Organizational Development & Management for Results |
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| **Wednesday, April 24, 2024** |  |  |  |  |
| **10:00 a.m. - 1:00 p.m.** |  |  |  |  |
|  | Chapter 3 | – Office of the Director General of the Inter- American Children’s Institute  |
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|  | Chapter 9 | – Secretariat for Hemispheric Affairs |
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|  | Chapter 6 | – Secretariat for Strengthening Democracy |
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| **Wednesday, April 24, 2024** |  |  |  |  |
| **2:30 p.m. - 5:30 p.m.** |  |  |  |  |
|  | Chapter 11|12 | – Secretariat for Administration and Finance– Basic Infrastructure and Common Costs |
|  | Chapter 3 | – Inter-American Defense Board  |
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|  | Chapter 3 | – Trust for the Americas |
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| **Thursday, April 25, 2024** |  |  |  |  |
| **10:00 a.m. - 1:00 p.m.** |  |  |  |  |
|  | Chapter 3 | – Executive Secretariat of the Inter-American  Commission on Human Rights |
|  | Chapter 3 | – Pan American Development Foundation |
|  | Chapter 5 | – Secretariat for Access to Rights and Equity |
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| **Thursday, April 25, 2024** |  |  |  |  |
| **2:30 p.m. - 5:30 p.m.** |  |  |  |  |
|  | Chapter 3 | * Secretariat of the Inter-American Court of Human Rights
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|  | Chapter 8 | – Secretariat for Multidimensional Security |

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